

**Proposal for Training Programmes to be conducted during the year  
2010-2011 by the MGSIPAP**

Month	Name of the training Programme /Conference	Date	Objectives	Course Director
April 2010	Search conference for the Primary Schools Teachers	05	For positive change in their behavior towards the poor weak students	DR. TCG
	Training Programme on Financial, Civil Services & Establishment matters	05-09		Sh. JS
	Administrative Research Methodology, DC Office, Amritsar	09	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Brain Storming Session with the Education Department [Primary Education]	12	TNA to identify the areas of research and melodies in the department and to find out their remedies	DR. TCG
	Search conference for the Primary Schools Teachers	19	For positive change in their behavior towards the poor weak students	DR. TCG
	Special Training Programme for SAS Officers	19-23		Sh. JS
	Brain Storming Session with the Education Department [Secondary Education]	26	TNA to identify the areas of research and melodies in the department and to find out their remedies	DR. TCG
	Refresher Course for SDMs	27-30	Updating the knowledge of Revenue areas	S. MSB
	Maintenance of Accounts in Government at RC Jalandhar	28-30		Sh. JS
	Administrative Research Methodology, DC Office, Barnala	30	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Review of District Training of IAS Probationers [2008-2010 batch]	30	The objective was to review the progress of the Training in the Districts and promote relationship of mentors & mentees	Sh. MSB
	May 2010	Search conference for the Primary Schools Teachers	03	For positive change in their behavior towards the poor weak students
Training Programme at Regional Centre, Ferozpur for the people of Border Areas		03-05	Problems of peoples of Border Area	Sh. BSD
Enhancing Personal Effectiveness at Regional Centre, Ferozpur		06-07	To motivate officials for better service at their organization, through behavioral changes	Sh. G. D.
Brain Storming Session with the Health Department		10	TNA to identify the areas of research and melodies in the department and to find out their remedies	DR. TCG

	Training Programme on Financial Civil Services and Establishment matters	10-14		Sh. JS
	Administrative Research Methodology, DC Office, Faridkot	14	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Institutional Training to IAS Probationers[2008-10 Batch]	17-05-10 to 07-06-10	To complete the Phase III of their Institutional training	S. MSB
	Search Conference for the Middle School Teachers	17	For positive change in their behavior towards the poor weak students	DR. TCG
	Training Programme at District Centre Bathinda	17	Welfare of Ladies Seminar on underground polluted water and its disastrous effects.	Sh. BSD
	Training Programme on Financial Civil Services and Establishment matters	17-21		Sh. JS
	Special training programme for SAS Officers	24-28		Sh. JS
	Search Conference for the Middle School Teachers	31	For positive change in their behavior towards the poor weak students	DR. TCG
	Mandatory Mid Career Training Programmes for IAS Officers		To refresh the working knowledge and experience of the employees.	Sh J. Singh
	Training course on Government Procedure for Senior PCS and Junior IAS Officer		To acquaint with secretariat officer procedure to the senior PCS and Junior IAS officers	ShJ. Singh
	Training Programme on Office Procedure and Management for the employees of the State government and the PSUs			ShJ. Singh
	Training to Field staff to be engaged for conducting composite study of Urban Poor			Sh. ASA
	First combined meeting of the two Core Study and Action Groups on Labour			Sh. ASA
June 2010	Induction Training Programme on financial Management for Section Officers	June 07 to July 02		Sh. JS
	Enhancing Personal Effectiveness at District Centre, Bathinda	10-11	To motivate officials for better service at their organization, through behavioral changes	Sh. GD
	Administrative Research Methodology, DC Office, Fatehgarh Sahib	11	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK

	Search Conference for the High School Teachers	14	For positive change in their behavior towards the poor weak students	DR. TCG
	Special Training Programme for SAS Officers	21-25		Sh. JS
	Institutional Training for IAS Probationers [2009-11]	22-06 to 31-07	To complete the Phase I of their Institutional training	Sh. MSB
	Search Conference for the High School Teachers	28	For positive change in their behavior towards the poor weak students	DR. TCG
	State Level Workshop on Migrant Labour in Punjab		Sole idea of focusing attention of the State Machinery on the overall living conditions of the migrants in the State	Sh. ASA
July 2010	Administrative Research Methodology, DC Office, Gurdaspur	02	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Training Programme at Regional Centre Patiala		Seminar on Poverty Reduction	Sh. BSD
	Workshop on Welfare Schemes, formulated with the utilization of Cess collected under the Building and Construction Workers Act, 1996			Sh. ASA
	Training Programme on Computer Application in official work	05-23	Sensitize the participants about computer application in official work	Sh. US
	Enhancing Personal Effectiveness at Regional Centre, patiala	08-09	To motivate officials for better service at their organization, through behavioral changes	Sh. GD
	Training Programme on land related matters for Police Officers	12-16	To import knowledge about land related matters Not finalized as yet.	S. MSB
	Special Training Programme for SAS Officers	12-16		Sh. JS
	Training Programme on Financial Management	19-23		Sh. JS
	IT Application in Monitoring	26-30	To apprise the participants that how IT application can be used in review and monitoring.	Sh. US
	Maintenance of Accounts in Government at RC patiala	28-30		Sh. JS
August 2010	Training Programme on IT Application on Monitoring	02-06	To apprise the participants that how IT application can be used in review and monitoring.	Sh US
	Administrative Research Methodology, DC Office, Ludhiana	06	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Special Training Programme for SAS Officers	09-13		SH. JS

	Training Programme on Financial, Civil Services and Establishment Rules	16-27		Sh. JS
	IT Application in Monitoring	26-30	To apprise the participants that how IT application can be used in review and monitoring.	Sh. US
	Computer Applications in Official work	09-27	Sensitize the participants about computer application in official work	Sh. US
	Enhancing Personal Effectiveness District Centre, Kapurthala	12-13	To motivate officials for better service at their organization, through behavioral changes	Sh. GD
	Administrative Research Methodology, DC Office, Mansa	27	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
September 2010	Administrative Research Methodology, DC Office, Moga	09	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Training Programme at District Centre Kapurthala		1. Seminar on Poverty Reduction 2. Efficiency in personnel management	Sh. BSD
	Workshop on the problems in the implementation of the Building and other Construction Workers Act, 1996 and the Building and other Construction Workers Welfare Cess Act, 1996		To be organized with constructions contractors of Punjab	Sh. ASA
	Training Programme on Financial, Civil Services & Establishment rules	06-10		Sh. JS
	Administrative Research Methodology, DC Office, Mukatsar	10	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	IT Application in Monitoring	06-10	To apprise the participants that how IT application can be used in review and monitoring.	Sh. US
	Training Programme on Financial, Civil Services & Establishment Rules	13-17		Sh. JS
	Computer Application in Official Work	13-30	Sensitize the participants about computer application in official work	Sh. US
	Enhancing Personal Effectiveness at Regional Centre, Jalandhar	09-10	To motivate officials for better service at their organization, through behavioral changes	Sh. GD
	Refresher Course for SDMs	13-17	To import knowledge of other areas other than revenue	S. MSB
Special Training Programme for SAS Officers	20-24			

October 2010	Maintenance of Accounts in the government at Regional Centre, Ferozpur	04-06		Sh. JS
	Training Programme on Financial Management	11-15		Sh. JS
	IT Application in Monitoring	11-15	To apprise the participants that how IT application can be used in review and monitoring.	Sh. US
	Mid Career Training Programme for IAS & PCS Officers	18-22	To enhance skills of working knowledge.	S. MSB
	Special Training Programme for SAS Officers	25-29		Sh. JS
	Administrative Research Methodology, DC Office, Shahid Bhagat Singh Nagar	29	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
November 2010	Computer Application in official work	08-26	Sensitize the participants about computer application in official work	Sh. US
	Training Programme on Financial Management	08-12		Sh. JS
	Workshop for Revenue Officer on Amendments to the Acts.	09-10	To deliberate upon the amendments due to passage of time in the Acts governing land administration along with problems and remedies	S. MSB
	Enhancing Personal Effectiveness at Regional Centre, Ferozpur	11-12	To motivate officials for better service at their organization, through behavioral changes	Sh. GD
	Administrative Research Methodology, DC Office, Roop Nagar	19	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Special Training Programme for SAS Officers	22-26		Sh. JS
	Training Programme at District Centre Hoshiarpur		Seminar on 1. Poverty Reduction 2. Efficiency in personnel Management	Sh. BSD
	Administrative Research Methodology, DC Office, SAS Nagar	26	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
December 2010	Administrative Research Methodology, DC Office, Sangrur	03	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	IT Application in Monitoring work	06-10	To apprise the participants that how IT application can be used in review and monitoring.	Sh. US
	Training Programme on preparation and implementation of budget	06-08		Sh. JS
	Training Programme for SAS Officers	13-17		Sh. JS

	Administrative Research Methodology, DC Office, Taran Tarn	17	To sensitize the officers about the concept of Administrative Research To constitute Research, Innovation and Training Councils	Dr. RK
	Training Programme on financial Management	20-24		Sh. JS
	Enhancing Personal Effectiveness at District Centre, Hoshiarpur	21-22	To motivate officials for better service at their organization, through behavioral changes	Sh. GD
	Institutional training Programme for direct recruit PCS[EB] Officers	December to March	Institutional training for directly recruited PCS officers.	S.MSB
	National Level Workshop on Migrant Labour		The focus would be on non-implementation of the Inter State Migrant workman [Regulation of Employment and Conditions of Services} Act, 1979	Sh. ASA
January 2011	Training Programme at Regional Centre Jalandhar		Seminar on Environment	Sh. BSD
	Training Programme on Financial, Civil services and Establishment Rules	03-07		Sh. JS
	Training Programme on Financial, Civil services and Establishment Rules	10-14		Sh. JS
	IT Application in Monitoring	17-21	To apprise the participants that how IT application can be used in review and monitoring.	Sh. US
	Training Programme for SAS Officers	24-28		Sh. JS
February 2011	Training Programme for SAS Officers	07-11		Sh. JS
	Training Programme on Capacity Building of Conciliation Machinery and drafting of adjudication Orders		For the benefit of the Conciliation Officers	Sh. ASA
	IT Application in Monitoring	14-18	To apprise the participants that how IT application can be used in review and monitoring.	Sh. US
	Training Programme on Financial, Civil Services and Establishment rules for Punjab Mandi Board	14-25		Sh. JS
March 2011	Training Programme for SAS Officers	07-11		Sh. JS
	Preparation and implementation of Budget	21-23		Sh. JS

	Brain Storming workshop on “Why Principal Employer should be held responsible when the contractor / sub contractor appointed under Contract Labour Act, 1870 fail to discharge their statutory obligations towards workers”			Sh. ASA
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Number of Training Programmes proposed by faculty members for the year 2010-11

01	Dr. T. C. Goayl, Consultant	09
02	Sh. Jatinder Singh, Programme Officer	03
03	Shri Gagan Deep, Associate Fellow [UD]	07
04	Sh. M. S. Banwait, Sr. Consultant [RAC]	09
05	Sh. Umang Sharma, Associate Fellow [SA]	15
06	Sh. Jasbir Singh, Associate Fellow [MA]	30
07	Sh. B. S. Dhillon, Secretary [VSS]	06
08	Dr. R. K. Sharma, Associate Fellow [DS]	22
09	Sh. S. C. Hatta, Sr. Consultant [PMC]	17
10	Sh. A. S. Ahulwalia, Consultant [LWS]	08
	Total	138

- Note: Apart from above Shri SC Hatta, Senior Consultant [PNC] has designed
- 12 training programmes for 12 districts on Punishment & Appeal Rules, 1970,
  - 04 training programmes on Office Management and Office Procedures,
  - 01 training programme on Government Procedures for Senior PCS Officers and Junior IAS Officers